

**Newaygo County Mental Health  
Minutes of the Regular Meeting**

June 12, 2018

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:00 a.m. on Tuesday, June 12, 2018 in the Board Conference Room.

Member Taube opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Kathy Broome, Michael Hamm, Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Albert Steil, Helen Taube and Susan Twing

Members Absent: Sarah Boluyt

Others Present: Director Geoghan, Carol Mills, Chief Operating Office; and Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Kellerman, to amend the agenda to correct the next meeting date for Recipient Rights Committee from August 13, 2018 to August 9, 2018. Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Kolk, supported by Member Twing, to approve the minutes of the Regular Board meeting of May 8, 2018. Motion carried unanimously.

**Finance**

Check Register and Cash Statement were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

92560 Accurate Screen	\$ 760.00; This amount is for drug screening.
92659 PCE/Peter Chang	\$12,880.00; This amount is for the new Electronic Health Record.
92695 In Depth Construction/Excavation	\$ 6,006.07; This amount is for plumbing leak at Rex Home, covered by insurance.

*Cash Statement*

No questions.

### *Purchase of Vehicle*

Replacing vehicle that was in an accident and insurance totaled the vehicle.

Motion by Member Bell, supported by Member Broome, to authorize the Executive Director or designee to purchase a 2018 Ford Taurus SE in an amount not to exceed \$23,000.

### **Presentation**

Amy Kurtti, Behavioral Health Specialist presented on Autism. Autism program started in 2013 with the age range starting at 18 months through 6 years old. In 2016 the age expanded to 21 years old and the program is growing fast. Fremont office is being used as the primary central location for services with some in home services taking place. Implementation of the Picture Education Communication System (PECS) this uses pictures to communicate. Questions were addressed.

### **Director's Update**

Director Geoghan reviewed his written report presented in 9.0. Discussion took place.

### **Executive Committee**

Reviewed Minutes of June 1, 2018 with discussion of extending Director Geoghan's contract.

Motion to by Member Kolk, supported by Member Kellerman, to extend Director Geoghan's contract through October 5, 2018; to include 60 hours leave time, the same performance based compensation as staff and extend health insurance through October 31, 2018. Discussion took place. Motion passed unanimously.

### 2018-2019 Committees

Reviewed the 2018-2019 Committees with one change being made to the Promotion and Education Committee; Kathy Broome has been added and Sue Twing has been removed per their requests.

### **Policy Committee**

No meeting scheduled.

### **Recipient Rights**

Reviewed minutes of May 14, 2018. The next meeting will be on August 9, 2018 at 10:00 a.m.

### **Consumer Advisory Committee**

Member Broome and Member Koopmans attended the Regional meeting, the 298 pilot has been delayed for a year. They also shared that another CMH has a Crisis Room that is decorated in relaxing colors with comfortable chairs and couches to help that individual to calm down as a preventative measure.

Representative Hughes will be speaking at Empowerment Network on June 25, 2018 at 11:00 a.m. Member Broome will be faxing over a list of questions that our consumers would like addressed.

Next meeting is August 23, 2018 at 12:30 p.m.

## **Search Committee**

Reviewed minutes of May 23, 2018 and June 1, 2018.

The Search Committee stated what questions they would like to ask the candidates during the interview on June 19, 2018. Ms. Woodside will add each person's name next to each question. Discussion took place regarding a Confidentiality Statement that every board member in attendance at the CEO interviews should sign. This document would have a statement in it saying not to disclose and/or discuss any information obtained during a Closed Session of Newaygo County Mental Health. If a violation of confidentiality information from a Closed Session happens, this may result in a recommendation to the Newaygo County Board of Commissioners for immediate dismissal from the NCMH Board of Directors. The committee asked Director Geoghan to prepare this document for board members to sign on June 19, 2018 when they arrive.

The committee members will meet on June 19, 2018 at 9:00 a.m. to review questions and discuss any concerns which will then be shared with Mr. Surline from Hiring Solutions when he arrives that morning.

## **Promotion & Education Committee**

Member Kellerman awarded Cheryl Parker, Recipient Rights Officer, the Arthur Wunsch Award. Congratulations Cheryl!

## **Mid-State Health Network**

Member Hamm and Johnson gave a brief update on the following:

- Seeking second legal opinion on the following: Regional Entity bidding on re-entry jail contracts, PIHP's forming a Michigan Center for Excellence as a bidding entity and raising questions about power, authority and scope of Regional Entity; secured services of Newman Law Group – Chris Cook.
- Next Board of Director's meeting is July 10, 2018.

## **CMHAM**

Member Kellerman shared that there was a good response from the online evaluation for the Spring Conference. Member Services next meeting is on June 21, 2018.

## **Communications from the Public**

No Communication from the public.

## **Adjournment**

Chair Johnson adjourned the meeting at 12:16 p.m.

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Steve Johnson, Chairperson

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Sarah Boluyt, Secretary